

Article 2 - School Day

Section 1 Daily Schedules

Bell Schedule Mon.-Thurs.

First Bell	8:10AM
Period 1	8:15-9:05AM
Period 2	9:08-9:58AM
Period 3	10:01-10:51AM
Period 4	10:54-11:44AM
SH Lunch	11:44-12:15PM
Period 5	11:47-12:30PM
JH Lunch	12:30-1:02PM
Period 6	12:18-1:02PM
Period 7	1:05-1:52PM
Period 8	1:55-2:42PM
Period 9	2:45-3:32PM

Friday Bell Schedule

First Bell	8:10AM
Period 1	8:15-9:06AM
Period 2	9:09-9:59AM
Period 3	10:02-10:52AM
Period 4	10:55-11:45AM
SH Lunch	11:45-12:13PM
Period 5	11:48-12:25PM
JH Lunch	12:25-12:54PM
Period 6	12:16-12:54PM
Period 7	12:57-1:39PM
Period 8	1:42-2:24PM
Period 9	2:27-3:08PM
Act. Period	3:11-3:32PM

10:00AM Late Start Schedule:

First Bell	9:55AM
Period 1	10:00-10:34AM
Period 2	10:37-11:11AM
Period 3	11:14-11:47AM
SH Lunch	11:47-12:15PM
Period 5	11:50-12:30PM
JH Lunch	12:26-12:57PM
Period 6	12:18-12:57PM
Period 4	1:00-1:34PM
Period 7	1:37-2:11PM
Period 8	2:14-2:48PM
Period 9	2:51-3:32PM

2:00PM Dismissal Schedule

First Bell	8:10AM
Period 1	8:15-8:55AM
Period 2	8:58-9:38AM
Period 3	9:41-10:21AM
Period 7	10:24-11:04AM
Period 4	11:07-11:42AM
SH Lunch	11:42-12:09PM
Period 5	11:45-12:23PM
JH Lunch	12:23-12:50PM
Period 6	12:12-12:50PM
Period 8	12:53-1:25PM
Period 9`	1:28-2:00PM

2:30PM Dismissal Schedule

First Bell	8:10AM
Period 1	8:15-8:57AM
Period 2	9:00-9:42AM
Period 3	9:45-10:27AM
Period 4	10:30-11:12AM
Period 7	11:15-11:57AM
SH Lunch	11:57-12:25PM
Period 6	12:24-1:00PM
JH Lunch	12:33-1:00PM
Period 5	12:00-12:30PM
Period 8	1:03-1:45PM
Period 9	1:48-2:30PM

3:00PM Dismissal Schedule

First Bell	8:10AM
Period 1	8:15-9:04AM
Period 2	9:07-9:55AM
Period 3	9:58-10:46AM
Period 4	10:49-11:37AM
SH Lunch	11:37-12:05PM
Period 5	11:37-12:20PM
JH Lunch	12:20-12:43PM
Period 6	12:08-12:46PM
Period 7	12:49-1:30PM
Period 8	1:33-2:13PM
Period 9	2:16-3:00PM

1:30PM Dismissal Schedule

First Bell	8:10
Period 1	8:15-8:48AM
Period 2	8:52-9:24AM
Period 3	9:27-10:00AM
Period 4	10:03-10:36AM
Period 8	10:39-11:12AM
Period 7	11:15-11:47AM
SH Lunch	11:47-12:15PM
Period 5	11:54-1:22
JH Lunch	12:25-12:55PM
Period 6	12:18-12:55PM
Period 9	12:58-1:30PM

Article 2 - School Day

Section 2 Severe Weather and School Cancellations

The Superintendent of schools is authorized by the Board of Education to close public schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio station KAWL/KTMX (1370 AM/105FM), television station KHAS (Channel 5) and www.cancellations.com.

Decision to Close Schools. A decision to close school is made when forecasts by the weather service and civil defense officials indicate that it would be unwise for students to go to school. If possible, a decision about the next school day will be made by 9 p.m. for announcement during the 10 p.m. news. An early decision is not always possible because of uncertain weather conditions. School officials will make periodic assessments of conditions during the night and will decide early in the morning (by 6 a.m. if possible). In any case, **an announcement will be made to the news media when schools will be closed.** In some instances, schools will be open, but certain services may be cancelled (bus transportation, kindergarten, student activities). Announcements about other Nebraska school closings are included in Lincoln radio and television broadcasts. Students and parents will want to pay special attention to which public school district is being closed.

After School Starts. Every attempt will be made to avoid closing school once classes are in session. In some instances closing school during the day is inevitable if children are to safely return home before the brunt of a major storm hits. In these cases as much advance notice as possible will be given to parents. If school is closed during the day the notice will be broadcast by the media and **parents should have a plan in place to accommodate these circumstances.**

Parental Decisions. **Parents may decide to keep their children at home in inclement weather because of personal circumstances.** Students absent because of severe weather when school is in session will be marked absent. The absence will be treated like any other absence for legitimate causes provided parents properly notify the school of their decision. Parents may pick up their children in inclement weather at any time during the school day. Students will not normally be dismissed from school during severe weather on the basis of a telephone request.

What Not To Do. Parents should not attempt to come to school during a tornado warning. **School officials are not permitted to release students from the school building during a tornado warning.** Tornado safety procedures are practiced regularly by students and staff members. Also, parents are urged not to call radio and television stations and school buildings during severe weather. Every effort will be made to provide accurate and timely information through the media.

Emergency Conditions. Sutton Public Schools has a signal which, when activated, includes the necessity to either evacuate the building or to move to safer areas of the building. All regular drills are held as required by law through the school year. There are plans for Emergency Exit system, Tornado Warning System, and Critical Incident Response.

Article 2 - School Day

Emergency Drills

In case of emergency situations, Sutton has developed plans for shelter and evacuation of the building with civil defense agencies and the State Fire Marshall. Part of the plans include practice drills to insure that all parties know the proper procedures to follow in case of emergency. Fire drills will be conducted monthly, without advance warning by the ringing of the alarm bell. Storm procedures will be practiced each year, and Sutton will participate in the statewide Tornado Preparedness Day with a practice drill.

Section 3 Closed Campus:

All students are required to remain on campus during the school day. Leaving the building for any reason, requires a note/phone call from the parent/guardian reported to the office. Students who leave the school without permission are considered "truant", and will be subject to consequences listed in the "Student Conduct" section of this handbook. Students who are ill must report to the school nurse or Principal/office to make arrangements if needed to return home.